An IPM coordinator is the leader of the team. This model is different from turning all pest control over to an “exterminator” and expecting all problems to be solved. The coordinator makes sure all members of the IPM team (property manager, maintenance, resident) are working together.

The IPM coordinator will be the primary contact for all matters related to pest control and will act as a liaison between the building occupants, staff, and the PMP. In some cases, the property manager takes on the role of IPM coordinator.

The IPM coordinator has the following responsibilities:

* Maintain records of all pest sightings by staff, visitors, and residents in the IPM log.
* Serve as the primary contact for the PMP to
* communicate any pest problems;
* communicate the PMP’s recommendations related to maintenance, housekeeping, and sanitation; and
* ensure that pest management practices carried out by the PMP are consistent with the contract and any applicable policies.
* Maintain written records of all pesticide applications.
* Allocate time and resources to focus areas where an infestation is active until the problems are solved.
* Serve as a contact person to members of the community interested in pest management practices.
* Evaluate the IPM program using the IPM log and service records on a regular basis, and analyze it for successes and ways to make improvements
* Write and update the site IPM Plan (with assistance from maintenance and the PMP).
* Keep up to date on the current pest management practices and guidelines.

The IPM coordinator must be given the administrative authority to carry out these tasks successfully. For example, if the pest manager recommends that a cluttered unit be cleaned up to prevent a pest infestation, the IPM coordinator should have the authority or the administrative support to work with the resident, issuing a violation notice as a last resort.

The IPM coordinator can prepare for IPM by

* Reading “Integrated Pest Management: A Guide for Affordable Housing”

<http://www.stoppests.org/what-is-ipm/guide/>

* Reading the pest control contract (if any) in place;
* becoming familiar with training options at [www.stoppests.org/ipm-training/](http://www.stoppests.org/ipm-training/)
* and, subscribing to the StopPests blog (stoppests.typepad.com) for continuing education and training opportunities.

\*Adapted from Purdue Entomology Extension, 2000–2001. “IPM School Technical Resource Center.” See extension.entm.purdue.edu/schoolipm/1pmp/pmpcoor.htm